

[Amendments, **new entries & OSC and HSC Meetings** are shown in **bold**]

*The Overview and Scrutiny Committee and the Health Scrutiny Committee have responsibility for scrutinising all aspects of County Council and Health Services*

### OSC MEETINGS AND THEMES

DATE	THEME	NOTES
15 June 2016		<ul style="list-style-type: none"> <li>• Considers changes to IPP Café for 2017</li> <li>• Receives responses to IPP scrutiny</li> <li>• Work programme</li> </ul>
2 Sept 2016		Work programme <b>Questions to be agreed for the IPP Café 2017</b>
10 Nov 2016		Work programme
20 Dec 2016		<ul style="list-style-type: none"> <li>• IPP scrutiny presentation from the Director of Resources</li> <li>• Work programme</li> </ul>
26 Jan 2017	IPP Café	HCC budget scrutiny
2 Feb 2017	IPP Café reconvenes	Finalises the suggestions to cabinet, information requests, scrutinies
28 Mar 2017		Work programme
21 June 2017		Work programme

### HSC MEETINGS AND THEMES

DATE	THEME	NOTES
19 May 2016	<ol style="list-style-type: none"> <li>1. Café information request responses</li> <li>2. WHHT one year on from CQC inspection</li> </ol>	
12 July 2016	<ol style="list-style-type: none"> <li>1. Feedback from café/agree next year's arrangements</li> <li>2. Your Care Your Future Update</li> </ol>	Agree format of 2017 café.
TBC	1. Dentistry	
TBC	1. Opticians	

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## WORK PROGRAMME

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-ship	Executive Member
Effectiveness of the 'Herts Care Standard (HCS) To review a series of quality standards set throughout the County gathered by commissioners and form a series of measurements used to monitor providers. <b>COMPLETE</b>	OSC	1 day	25 April 2016	Natalie Rotherham	Theresa Baker	Frances Heathcote	Ron Tindall	W Wyatt-Lowe (c), Roger Beeching(c) Leon Reeve (lab) (S Quilty (c)	Colette Wyatt-Lowe (Adult Care & Health)
Hertfordshire Safeguarding Adults Board	OSC	TBC	13 June 2016	Charles Weir	Nicola Cahill	Sue Darker	Roger Beeching	Graham McAndrew (c) William Wyatt-Lowe (c) Ron Tindall (lib dem) Amanda King (lab)	Colette Wyatt-Lowe (Adult Care & Health)
Supported Discharge	HSC	1 day	Summer 2016	Natalie Rotherham	TBC		TBC		
To identify as to whether the Council has procedures in place to prevent and deal with flooding and flood protection, supported by adequate resources.	OSC	1 day	<b>27 Oct 2016</b>	<b>Charles Weir</b>	<b>Theresa Baker</b>	TBC	<b>Nick Hollinghurst</b>	<b>Roger Beeching (c)</b> <b>Graham McAndrew (c)</b> <b>Peter Ruffles (c)</b> <b>Richard Henry (Lab)</b> <b>Ian Reay (res (c))</b>	Terry Douris (Highways)

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Public transport issues specifically <b>the support available to disabled users using public transport i.e. bus and train and training given to staff.</b>	OSC	TBC	<b>Oct/Nov 2016</b>	Charles Weir	<b>Theresa Baker</b>	TBC	TBC		Terry Dourise (Highways)
Hertfordshire Safeguarding Children's Board	OSC	1 day	<b>10 Oct 2016</b>	Natalie Rotherham	Deborah Jeffery	Caroline Aitken	Roger Beeching	<b>Graham McAndrew (c)</b> <b>William Wyatt-Lowe (c)</b> <b>Ron Tindall (lib dem)</b> <b>Amanda King (lab)</b>	Richard Roberts (Children's Services)
Herts Waste Partnership & Recycling Review To review how well the Partnership is working and future improvements To include how the 11 Hertfordshire local authorities combine their waste related work.	OSC	<b>2 days (not consecutive)</b>	<b>4 &amp; 9 Nov 2016</b>	Natalie Rotherham	<b>Nicola Cahill</b>	Duncan Jones / Simon Aries	TBC		Richard Thake (Community Safety & Waste Management)
Crime & Disorder 2016 <b>Victim reprobation / fraud prevention</b>	OSC	TBC	<b>5 &amp; 13 Dec 2016</b>	Natalie Rotherham	<b>Michelle Diprose</b>	TBC	TBC	TBC	Colette Wyatt-Lowe (Adult Care & Health) Richard Roberts (Children's Services) Richard Thake (Community Safety & Waste Management)
To examine the County Council's approach to gully-cleaning.	OSC	TBC	<b>2016</b>	Charles Weir	<b>TBC</b>	TBC	TBC		Terry Dourise (Highways)

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To examine the effectiveness of Public Health Services in the community.	OSC	TBC	2016	TBC	TBC	Jim McManus	TBC		Teresa Heritage (Public Health, Localism & Libraries)
<b>Integrated Plan Proposal 2017-2020 Scrutiny</b>	OSC	2 days	26 Jan & 2 Feb 2017	Natalie Rotherham	Michelle Diprose	Owen Mapley / Claire Cook	Terry Hone	TBC	Chris Hayward (Resources & Performance)
Library Services Review To examine new changes to library services (to be undertaken one year after their implementation)	OSC	1 day	Jan 2017	Charles Weir	Fiona Corcoran	Andrew Bignell	TBC	TBC	Teresa Heritage (Public Health, Localism & Libraries)
Herts for Learning (HfL) – to review its progress against its original objectives since it was established; also to include the role and impact of the governance team <i>Note: whole Committee Scrutiny</i>	OSC	TBC	2017	Natalie Rotherham	TBC	Andrews Simmons / Jan Paine	Terry Hone		David Williams (Enterprise, Education & Skills)
Children’s Centres – follow up scrutiny to review how the new contract is working. To include the effectiveness of the new contract and whether it is improving long term outcomes for early years. Also to include the effect on the provision of the Home Visiting Service caused by the change in policy.	OSC	TBC	Spring 2017	Natalie Rotherham	TBC	Sally Orr / Simon Newland	TBC	TBC	Richard Roberts (Children’s Services)

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<p>Special Educational Needs – follow up scrutiny to review progress made on the ‘journey’ implementing the new legislation.</p> <p>To examine disputes with parents over the education of children with SEN, specifically the school they should attend.</p> <ul style="list-style-type: none"> <li>• To examine the processes used by HCC to resolve disputes with parents of SEN when identifying a school that will best meet their child’s needs.</li> <li>• To include on outcomes and how the Council takes into account the voice of SEN and disabled children and young people; and progress made in reducing the number of out of county placements.</li> </ul> <p>To include understanding at what stage in the process HCC Legal unit gets involved in such disputes.</p>	OSC	TBC	2017	TBC	TBC	TBC	TBC	TBC	David Williams (Enterprise, Education & Skills)
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Crime & Disorder 2017 Domestic Abuse	OSC	TBC	Autumn 2017	Charles Weir	TBC	Julie Chaudary (HFRS)	TBC	TBC	Colette Wyatt-Lowe (Adult Care & Health)  Richard Roberts (Children's Services)  Richard Thake (Community Safety & Waste Management)
Stroke and Vascular Services (As agreed by HSC on 24 April 2014)	HSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Colette Wyatt-Lowe (Adult Care & Health)
Effectiveness of SERCO contracts	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Chris Hayward (Resources & Performance)
The County's changing demographics A series of scrutinies on a dept by dept basis (starting with Health & Community Services) to look at changing demographics and their impact on Council services and funding for those services). <i>IPP Scrutiny to examine activity by departments in relation to demographic pressures; review scrutiny of demographics thereafter</i>	OSC	2 days	TBC	Natalie Rotherham	TBC	TBC	TBC	TBC	Richard Roberts (Children's Services)  Colette Wyatt-Lowe (Adult Care & Health)

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Secondary school place planning Looking admissions procedures, influence over academies and free schools, costs of bussing children who can't get into their local schools. To include its robustness e.g. whether new schools are coming on stream at the right time and of the right size	OSC	TBC	TBC	TBC	TBC	Simon Newland	TBC	TBC	David Williams (Enterprise, Education & Skills)
Primary school place planning Looking admissions procedures, influence over academies and free schools, costs of bussing children who can't get into their local schools. To include its robustness e.g. whether new schools are coming on stream at the right time and of the right size.	OSC	TBC	TBC	TBC	TBC	Simon Newland	TBC	TBC	David Williams (Enterprise, Education & Skills)
To evaluate the effectiveness of the new Council website (18 months after implementation).	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Teresa Heritage (Public Health, Localism & Libraries)
To scrutinise Hertfordshire Fire & Rescue Service future cost-savings and the impact on service delivery as a result of any re-organisation and changes to terms and conditions of employment.	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Richard Thake (Community Safety & Waste Management)

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To review Hertfordshire's Household Waste and Recycling Centre (HWRC's) and commercial waste facilities to ensure greater compatibility and cooperation between the public and private facilities: and to prevent the unauthorised use of the HWRC's for disposal of commercial waste clarifying the cost to the Authority	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Richard Thake (Community Safety & Waste Management)
To review the Community Protection directorate's preventative work to other services (for example, Public Health) by reviewing the costs, effects and benefits to other services and the predicted wider cost savings	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Richard Thake (Community Safety & Waste Management)



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### Monitoring Topic Groups

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Monitoring of Recommendations Topic Group Reviewing the implementation of both OSC and HSC topic group recommendations.	Joint	Meets every 2 - 3 months	<b>7 July 2016</b>	Natalie Rotherham	Nikki Cahill	N/A	Roger Beeching		All Executive Members
Monitoring of the outcomes of the Care Quality Commission inspection of West Hertfordshire Hospitals Trust	HSC	Meets every 2 - 3 months	<b>27 May 2016</b>	Charles Weir	Fiona Corcoran	N/A	Seamus Quilty	Anne Joynes, Chris White, Fiona Thomson, Roger Beeching	Colette Wyatt-Lowe(Adult Care & Health)

### MEMBER SEMINARS

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Shared Anti-Fraud Services <b>COMPLETE</b>	OSC		10 May 2016	Natalie Rotherham	Michelle Diprose	Nick Jennings	Terry Hone (Chairman of OSC)		Chris Hayward (Resources & Performance)
The Better Care Fund	Joint (HSC lead)		<b>7 June 2016</b>	Charles Weir	Fiona Corcoran	TBC	Seamus Quilty (Chairman of HSC)		Colette Wyatt-Lowe (Adult Care & Health)

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The role & remit of the Specialist Commissioning Group (SCG)	HSC		2016	Charles Weir	Fiona Corcoran	Ruth Derrett	Seamus Quilty (Chairman of HSC)		Colette Wyatt-Lowe (Adult Care & Health)
Rural Estates Seminar	OSC		2016	TBC	Michelle Diprose	Angela Bucksey	Terry Hone (Chairman of OSC)		Chris Hayward (Resources & Performance)
Members Information Service	OSC		Autumn 2016	Natalie Rotherham	Michelle Diprose	TBC	Terry Hone (Chairman of OSC)		Chris Hayward (Resources & Performance)
<b>Corporate Parenting</b>	<b>OSC</b>		<b>TBC</b>	<b>TBC</b>	<b>Michelle Diprose</b>	<b>TBC</b>	<b>Terry Hone (Chairman of OSC)</b>		<b>Richard Roberts (Children's Services)</b>

## SITE VISITS

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## OSC BRIEFING PAPERS

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Rural Estates	OSC	Briefing note		Natalie Rotherham	N/A	Angela Bucksey	N/A	N/A	Chris Hayward (Performance & Resources)